

## **General Information on Student Residence Application**

You should read carefully and thoroughly the information below before submitting the Student Residence application. You should contact the Student Accommodation Section if any enquiries or clarifications are needed. Failure to comply with the Student Residence application procedures and to provide correct and complete information may lead to disqualification of Student Residence application or delay in the process of the Student Residence application.

### **Special Attention for 2024/25 Student Residence Application**

You are requested to pay attention to and take into consideration of the following notes and make sure that you understand and agree with them before you submit your student residence application. No refund or any forms of compensation will be considered arising from such situations and arrangements below.

1. The Undergraduate Halls is undergoing major external wall repair and fixing works in 2024/25, during which scaffolding will be erected to cover the entire North Tower of the Undergraduate Halls and the North Tower will be closed. Nuisances such as noise, dust and smell will inevitably be caused.
2. The construction of [Jockey Club Campus of Creativity \(JC3\)](#) which is within Village CARE and next to the Undergraduate Halls is underway from 7 am to 7 pm from Mondays to Saturdays, except Sundays and public holidays. During the construction period, **nuisances such as noise, dust and smell will inevitably be expected**. Mitigation measures will be taken by the Estates Office to minimize the nuisances incurred by the major repair and maintenance at the Undergraduate Halls and construction of JC3 as far as practicable. Residents are advised to close windows of their rooms to alleviate nuisances as appropriate. Your continued understanding and patience will be greatly appreciated. **Please contact the Estates Office should you have further questions.**
3. **Facial Recognition System for access control will be implemented in the Village CARE around the First Quarter of 2025. The current protocols would be strictly adhered to protect personal data and the privacy of staff, residents, visitors and outsourced workers of the Student Residence. Further details will be released in due course.**
4. Residents who check out late from the Student Residence after their designated latest check-out date will be recorded **16 demerit points** and **disqualified for student residence application with immediate effect until graduation**. A **late check-out penalty of \$600** will be charged per day after the stipulated latest check-out time until the check-out procedures are completed.
5. Students with special circumstances can apply for late check-out 2 weeks before the mass check-out. The late check-out application result will be released 3 days before the mass check-out date. An **approved late check-out administrative fee of \$200 per night** shall apply to all approved cases. A student can request for late check-out for **no more than 3 nights**.

6. **Visitation in the Undergraduate Halls will be suspended** on the Mass Check-out Date and the following 5 days.

By completing and submitting the Student Residence application, you acknowledge that:

1. you have read, understood, and agreed the terms and conditions of the Student Residence application contained herein;
2. agree to abide by the relevant rules of the Student Residences including the Terms and Conditions, [Hall Rules and Residents' Code of the Undergraduate Halls](#) and Village CARE, and any other rules that the University may prescribe and issue from time to time which it deems necessary for the management of the Student Residences;
3. the rules referred to in 2 above may include safety and health measures aimed at protecting the University's community and all users of Student Residence services and their residents.

### **Eligibility for the Student Residence**

Full-time exchange undergraduate students will be accommodated in the University accommodation during their exchange studies. [Please click HERE for the Housing Policy.](#)

Students must possess a student status of “Normal Study” as defined by the Academic Registry during the stay in the University Accommodation. You may check your student status in BUniPort > Profile > Personal Particulars & Study Record. Students who cease to be classified as “Normal Study” (e.g. taking an internship or suspension of study) will no longer be eligible for student accommodation and will be required to check out of the student residence.

### **Student Residence and Residential Education**

*(Village CARE) Theme based Residential Education –Vision & Mission*



The Village CARE comprises 4 Residential Colleges with the vision to offer the best learning experience for students in a residential setting, delivering transdisciplinary academic excellence in a caring, creative, and global culture. The South & East Blocks have commenced operation and the North & West Blocks will be available for accommodation from Semester 2, 2024/25.

Requirements for Residents in Residential Colleges

(1) Residents are required to attend at least one High Table Dinner each semester.

(2) Each College will organize activities aligned with its theme, and residents are required to participate.

The College Themes are:

College	Theme
College 1 (South Block, SVC)	Community Services Leadership
Lo Siu Tong College (West Block, WVC)	Arts and Culture
College 3 (East Block, EVC)	Sportsmanship and Wellness
College 4 (North Block, NVC)	Purpose-driven Innovative Business and Entrepreneurial Mindset

Upon completion of their living learning experiences at Village CARE, students will:

- Demonstrate intrapersonal awareness, personal wellness & interpersonal lifestyle indicative of whole person development;
- Actively pursue academic learning, both in depth and breadth, showing a capacity for independent lifelong learning;
- Actively and responsibly engage in the community – from Village CARE to the community, both local and global;
- Solve problems creatively and with critical thinking; and
- Be effective leaders and members in transdisciplinary and culturally diversified teams.

*(Undergraduate Halls) Whole Person Education – Living-learning Community*



The Undergraduate Halls is composed of the North and South Towers with 4 Halls. They provide a total of 1,770 places for full-time UGC-funded undergraduate students. Due to the major external wall repair

of the North Tower in 2024/25, the North Tower will be closed, and all 4 Halls will be located in the South Tower. The total number of student residence places will be reduced to 885.

The University believes in holistic education. Hall life forms an integral part of it. Through the daily interaction with people, we believe you will learn to develop your independent thinking, critical mind and social consciousness. Hall is not merely a place to live in, but also a living-learning environment where you would develop different kinds of life skills, hobbies and aspirations.

Halls		Hall Motto	
<u>C.N. YANG Hall</u>	楊振寧堂:	Hall with a Heart	修身養性, 心及天下
<u>Y.P. CAI Hall</u>	蔡元培堂:	Grow in Excellence	邁向卓越
<u>S.R. ZHOU Hall</u>	周樹人堂:	Aide Sans Frontieres	跨越界限, 關懷社稷
<u>C.L. SOONG Hall</u>	宋慶齡堂:	Living, Learning, Giving	學海人生, 奉獻精神

### **Application and Result Announcement**

Event	Time	Channel
Submit online Student Residence application	22 Nov 12noon HKT – 29 Nov 23:59 HKT	<a href="#">HERE</a>
Result announcement	Late December 2024	
Room Assignment announcement	Upon check-in	

#### Residential Period

Spring Semester

9 Jan to 21 May 2025

Exchange Students:

*(check out by 12 noon or 3pm on 22 May 2025)*

Information on student residence application for exchange students is available [HERE](#). The information provided in your student residence application must be correct and complete. Your submission of student residence application also implies that you agree to abide by the [Terms and Conditions, Hall Rules and Residents' Code](#) of the Undergraduate Halls and Village CARE.

### **Preference on Room Type and Roommate**

You can choose the following room types as your preference:

#### Undergraduate Halls

- a. 2-person room in a 4-person unit
- b. 2-person room in a 5-person unit

#### Village CARE

2-person Room in a 4-person unit

There is no preference on roommate. Roommates will be assigned by the management. The Management reserves the right of the final decision of allocation of residence place.

### **Possibility of Room Relocation**

For the sake of efficient utilization of resources and to facilitate timely repairs to the rooms, the Management reserves the right to relocate residents to other rooms within the Student Residence by normally serving the latter at least five days' notice in advance.

Room change can only be requested during the specified application period (applicable to the Undergraduate Halls only):

Semester 2 Intake: 2 weeks after offer start date to 15 Feb 2025

Please approach your respective Residential Life Officer for application, subject to approval of the Management of Student Residence (applicable to the Undergraduate Halls only).

### **Lodging Fees and Payment (\*Payment Period: 9 – 28 January)**

Please refer to the HKBU International Office website [HERE](#).

Lodging Fees for 2024/25 2<sup>nd</sup> Semester at Undergraduates Halls:

Lodging Fees	Exchange Students Spring Semester 2024/25
2-person room in a 4-person unit	\$10,520
2-person room in a 5-person unit	\$9,962

Lodging Fees for 2024/25 2<sup>nd</sup> Semester at Village CARE:

Lodging Fees	Exchange Students Spring Semester 2024/25
2-person room in a 4-person unit	\$13,672

*\* In addition to lodging fees, all residents need to pay Caution Money (\$1,000).*

Details of the Lodging Fees are as follows:

- Lodging Fees for Spring Semester Exchange students would be paid in one installment.
- Lodging Fees paid are not refundable (except Caution Money) and transferrable.
- **Successful applicants must settle the lodging fee payment before the payment deadline.** If the payment deadline is lapsed, the residence place offered to you will be recovered and you will need to check out accordingly.
- The \$1,000 Caution Money is refundable to residents only after completion of the committed lodging period, less any restitution charges for damage or loss of properties and keys and late check-out. If a resident withdraws from the student residence before the last day of class of semesters or during semester break, a \$100 administrative fee will be deducted from the Caution Money.

### Miscellaneous Fees and Charges

Please click [HERE](#) for the updated List of Miscellaneous Fees and Charges.

### Check-in Procedures

The earliest check-in date is **9 Jan 2025 (10am – 6pm)**. **No early check-in will be considered** since rooms will NOT be available earlier. In case you need to arrive Hong Kong earlier than **9 Jan 2025**, you are advised to plan ahead for your own accommodation. Please click [HERE](#) for check-in procedures.

You should complete the online Health Declaration Form and the In-room Item Confirmation within 2 days after check-in. Details will be sent to your HKBU email.

### Octopus Card for Air Conditioning and Laundry Service

#### Undergraduate Halls

Residents can charge up the **air conditioner in their rooms** and the **laundry machines on 1/F** by **Octopus Card or via "Student Hostel Payment" at HKBU Mobile App**.

#### Village CARE

Residents can charge up the **air conditioner, other utility payments in their room and laundry machines on 9/F** (for East Block & South Block) or 14/F (for North Block & West Block) by Octopus Card.

Applicants for Village CARE should take note that, in addition to the in-room air-conditioning, other electricity consumption within their bedrooms and units/apartments will be charged based on a user pay principle.

Details of obtaining the Octopus Card is available [HERE](#)

### Works within or in the proximity to the Hostels

You are informed that and shall acknowledge that the University is almost constantly undertaking works to maintain, enhance and develop its campus and all its facilities, and these works may include but are not limited to construction, renovation, remedial works, repair and maintenance, improvement works or other similar works in whatsoever nature (the Works). These Works may be carried out within or in proximity to the Undergraduate Halls and Village CARE. While the Estates Office will, as far as practicable, take reasonable measures to minimize the inconvenience and disturbance caused by the Works, you shall acknowledge that total removal of such inconvenience and disturbance may not be possible, and you shall agree to waive irrevocably any claim for refund of student accommodation fees, or any right to seek compensation for any loss or damage directly or indirectly arisen out of any inconvenience caused to or suffered or sustained by you as a result of the Works.

Your attention is hereby drawn to the following Work(s) during the Residential Year of 2024/25. You shall take this into consideration before submitting the application, accepting the student residence offer and paying the student accommodation fees.

- Façade Enhancement Project at Undergraduate Halls
- Construction of the Jockey Club Campus of Creativity
- Government Project at Renfrew Road – Construction of Special Schools

### **Arrangement on Special Circumstances**

If there are uncontrollable circumstances and the University makes related announcements, like asking students not to come back, delaying the check-in date or evacuation of the Student Residence, refund of lodging fees, if justifiable, can be made at most on a pro rata basis. However, the above suggestion of a possibility of refund by no means constitute a guarantee. You should consider this when you decide on making lodging fees payment.

You may also note that under very special circumstances, the Management will need to relocate residents to other rooms / floors / residential facilities for various purposes, such as to accommodate urgent repairs and renovations, consolidation in low seasons, quarantine for health protection, etc. You are reminded to consider such possibilities before you accept our offer of residence place.

### **Data Privacy**

All personal data collected and retained will be used for processing applications, statistical analysis, management of student residence including the enforcement of all its related rules, promotion of activities and notifications, contacting residents and their parents/guardian in case of emergency and such other purposes permissible under the Privacy Policy Statement and Personal Information Collection Statement of the University. Please click [HERE](#) for details. You have the right to access to or correct your personal data kept by the University by logging into the University Cyber Port System (BUniPort) and contacting the relevant Departmental Personal Data Privacy Manager.

### **Enquiry**

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Address: Room G4, Undergraduate Halls, 5 Baptist University Road, Kowloon Tong, Kowloon

Phone: (852) 3411 2600

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