

List of Miscellaneous Fees and Charges 2017-18

(Items highlighted in yellow are updated/new charges)

A) CAUTION MONEY	HK\$
Deposit against loss/damage of hall properties or early termination* of residence <i>* Checking out during semester break (4 Dec –30 Dec 2017) is not considered as early termination but a \$100 administrative fee will apply.</i>	1,000 (included in hall fees)
B) ADMINISTRATIVE FEE	
i) Each approved request to change bed within the same room	Free
ii) Each approved request to change to another room (per head) <i>* Application is only accepted after one month of the check-in date.</i>	100
iii) Termination of residence during semester break	100
iv) Door or lock opening	20
v) Approved change in Summer Hall package (per change)	100
vi) Claiming back item(s) left in hallways (per batch)	100
vii) Claiming back personal belongings after checking out (per batch)	200
viii) Approved early check-in (per night)	200
C) ACTIVATION OF STUDENT CARD	
i) First activation of e-purse (inclusive of \$100 stored value) <i>*Any remaining balance in the Smart Student Card will NOT be refunded; you are reminded not to add too much value close to your check-out date.</i>	100 (included in hall fees)
ii) Re-activation of e-purse (Without any stored-value)	Free
D) AIR-CONDITIONING CHARGES	
- Per KWH	1.3
E) LAUNDRY MACHINE CHARGES	
i) Washer (per cycle)	5
ii) Dryer (per 10 minutes)	1
iii) Hydro extractor (per 5 minutes)	1
F) BICYCLE PARKING (open for application in Oct 2017)	
i) Deposit for bicycle parking permit	100
ii) Loss of bicycle parking permit	100
iii) Unauthorized parking of bicycle	100
G) LATE CHARGES	
i) Penalty for approved late payment of hall fees	300
ii) Late check-out per night	200
iii) Late room relocation surcharge	500
iv) Approved late application for Summer Hall	100
H) LUGGAGE STORAGE CHARGES (For non-local residents in summer only)	
i) Luggage storage fee (per piece, up to 4 pieces)	80
ii) Deposit for luggage storage box (per piece, up to 4 pieces)	100
iii) Additional storage or retrieval of luggage	100

Charges for In-room Damage/Losses/Left Behind Items

A resident will be charged for damaged or lost properties (normal wear and tear excepted). **Any items left behind may be disposed of as rubbish at the prevailing charge without notice.** Charges that could not be associated to a particular resident will be divided equally among all residents sharing the use of the items. Charges listed below, while not meant to be exhaustive, help to illustrate the charges for some damaged or lost items. The University reserves the right to revise those charges from time to time as it deems fit. Revised charges will be announced to the residents.

CHARGES OF DIFFERENT ITEMS (Per Piece)

No.	Items	Charges(HK\$)	No.	Items	Charges(HK\$)
I Bedroom Furniture & Fittings 睡房傢俱及裝置					
	Bed Set 床			Air-Conditioner 冷氣 / 空調	
1	Drawer 抽屜	200	38	Air-Conditioner 冷氣機	2,500
2	Mattress 床墊	300	39	Smart Meter 電子咪表	2,000
3	# Wooden Tray Holder 木製掛架 (For bed B & C only)	300	40	# Air-Conditioner Remote Control 冷氣機遙控	450
4	# Bed Side Plastic Tag 床位膠牌	10	Miscellaneous 其他		
Desk Set 書桌			41	Electric Switches 電掣	80
5	Drawer Pedestal 直立式三桶抽屜	500	III Safety Fittings 安全裝置		
6	Keyboard Pullout Shelf 電腦鍵盤抽屜	100	42	Smoke Detector 煙霧器	300
7	Overhead Shelf 懸架	300	43	Sprinkler 灑水器	4,200
8	Cork Board 水松板	150	IV Washroom Fittings 洗手間裝置		
9	# Overhead Shock Absorption Cushion 防撞橡膠條 (For bed A only)	220	Washroom 洗手間		
10	# Bed Side Plastic Tag 床位膠牌	10	44	Door Lock 門鎖	150
Closet 衣櫃			45	Rubbish Bin 垃圾桶	20
11	Door 櫃門	200	46	Mirror 鏡	200
12	Door Handle 櫃門拉手	50	47	Wash Basin 洗手盆	800
13	Adjustable Shelf 層板	200	48	Toiletset Rack 梳洗用品架	300
14	Stainless Steel Bar 不銹鋼橫槓	30	49	Fluorescent Light 光管	50
15	Drawer 抽屜	200	50	Light Cover 燈罩	100
16	Mirror 鏡	200	Shower Cubicle 浴室		
17	# Bed Side Plastic Tag 床位膠牌	10	51	Door Lock 門鎖	80
Window 窗			52	Electric Boiler 電熱水爐	4,000
18	Glass(per piece) 玻璃(每塊)	100	53	Shower Head 花灑頭	120
19	Lock 鎖	50	54	Shower Head Holder 花灑頭固定器	120
20	Venetian Blind* 百葉簾*	300	55	Porcelain Tray 淋浴用品架	300
*Serious damage or missing blades 嚴重損壞或缺頁			56	Ware Hook 衣物掛鉤	50
Miscellaneous 其他			57	Ventilation Fan 抽氣扇	250
21	Chair 椅子	250	58	Window Glass(per piece) 玻璃窗(每塊)	100
22	Rubbish Bin(2 Bed Rm)/(3 Bed Rm) 垃圾桶(二人房)/(三人房)	40 / 70	59	Window Lock 窗鎖	50
23	Graffiti/Mark/Scratch/Damage to Wall/Ceiling/Door(per sq. inch) 塗污或損毀牆壁/天花/門(每方吋)	50	60	Fluorescent Light 光管	50
24	Main Door Lock 大門門鎖	3,000	61	Light Cover 燈罩	100
25	Dead Bolt of Door Lock 門栓	100	Toilet Cubicle 廁所		
26	Main Door 大門	6,000	62	Door Lock 門鎖	80
27	Main Door Plate 大門門牌	200	63	Toilet Board 廁板	100
28	Main Door Formica Cover 大門防火板面	2,500	64	Toilet Bowl 坐廁	800
29	^ Overhead Wire above Bed 床頂威也線	100	65	Toilet Tank 廁所水箱	400
30	^ Clothes Hanging Rod 掛衣杆	500	66	Tissue Holder 廁紙座	400
31	^ Tag on Hanging Bar 掛衣杆膠牌	10	67	Ventilation Fan 抽氣扇	250
II Electrical Fittings 電力裝置			68	Glass(per piece) 玻璃窗(每塊)	100
Mini-Fridge 雪櫃			69	Window Lock 窗鎖	50
32	Mini-fridge 雪櫃	1,000	70	Fluorescent Light 光管	50
33	Power Extension Cord 電線拖板	100	71	Light Cover 燈罩	100
Ceiling Light 天花光管			V Keys 鎖匙		
34	Fluorescent Light 光管	50	72	Washroom Key 洗手間鎖匙	100
35	Light Cover 燈罩	100	73	Mailbox Key 郵箱鎖匙	30
Desktop Light 書桌光管			74	Door Key Card 門匙卡	50
36	Fluorescent Light 光管	50	Left Behind Items 剩下物品		
37	Light Diffuser 燈罩	100	75	Rubbish Left Behind 剩下垃圾	100 per garbage bag
			76	Late Room Relocation Sur-charge	500

^ 2-bed Room Only 二人房適用 # 3-bed Room Only 三人房適用

* All the above fees and charges are subject to review by the Student Residence Management Board