

## General Information on Hall Application

Hall applicants should read carefully and thoroughly the information below before submitting the Hall application and should contact the Undergraduate Halls for any enquiries or clarifications. Failure to comply with the Hall application procedures may need to disqualification of Hall application or delay in the process of the Hall application.

### Housing Policy

All full-time UGC-funded undergraduates will be given an opportunity of one-year hostel life in on-campus accommodation during their studies at the University. Please click [HERE](#) for Housing Policy.

### Hall Life Education

*Whole Person Education – Living-learning Community*

The University believes in holistic education. Hall life forms an integral part of it. Through the daily interaction with people, we believe you will learn to develop your independent thinking, critical mind and social consciousness. Hall is not merely a place to live in, but also a living-learning environment where you would develop different kinds of life skills, hobbies and aspirations.

### Undergraduate Halls

The Undergraduate Halls is composed of the North and South Towers with 4 Halls. They provide a total of 1,736 places for full-time UGC-funded undergraduate students.

<u>Halls</u>		<u>Hall Motto</u>	
<a href="#">C.N. YANG Hall</a>	楊振寧堂:	Hall with a Heart	修身養性，心及天下
<a href="#">Y.P. CAI Hall</a>	蔡元培堂:	Grow in Excellence	邁向卓越
<a href="#">S.R. ZHOU Hall</a>	周樹人堂:	Aide Sans Frontieres	跨越界限，關懷社稷
<a href="#">C.L. SOONG Hall</a>	宋慶齡堂:	Living, Learning, Giving	學海人生，奉獻精神

### Update on Miscellaneous Fees and Charges

A few miscellaneous fees and charges are introduced and updated with effect from the Residential Year 2017/18. Please click [HERE](#) for the updated List of Miscellaneous Fees and Charges.

### Application, Result Announcement and Appeal

Students must possess a student status of “Normal Study” as defined by the Academic Registry during the stay in the Student Halls. You may check your student status in BUniPort > Profile > Personal Particulars & Study Record. Students who cease to be classified as “Normal Study” (e.g. **taking an internship**) will no longer be eligible for student accommodation and will be required to check out of the hall.

Event	Time	Channel
Submit online Hall application + payment of Hall fees	14 Aug(3pm) - 16 Aug	BUniPort
Application Result + Hall/Room type assignment announcement*	5pm, 22 Aug	BUniPort
Room Assignment announcement	5pm, 24 Aug	BUniPort
Hall Appeal Application	Before 5pm, 31 Aug	Form

\* Successful hall applicants will be deemed to have stayed in the hall during the offer period.

Note : Applicants on the waiting list and unsuccessful applicants may submit a Hall Appeal Application on or before **31 Aug 2017**. Late submission of appeal application will NOT be considered. [Hall Appeal Application form is available HERE](#).

### **Preference on Hall, Room Type and Roommate**

- 1) You need to rank your Hall/room type preferences carefully in the application.
- 2) You may indicate up to 2 preferred roommates\* in the application.
- 3) If you and your preferred roommate(s) are successful in the hall application, you will be grouped together and share the same random number in the Hall/room type assignment process. Applicants who do not have preferred roommates will also be given unique random numbers. All applicants will be assigned to their respective preferred Hall/room type based on the order of this random number.
- 4) Choices of Hall, floors, room type and roommates will be met only as far as practicable.

\*Note: Your roommate pairing request would NOT be successful (your roommate would be assigned randomly) if :

- a) your preferred roommate(s) does not complete the application;
- b) your preferred roommate(s) does not choose you as preferred roommate;
- c) your preferred roommate(s) chooses another student(s) to be his/her preferred roommate(s); OR
- d) another student chooses you or your preferred roommate(s) to be his/her preferred roommate(s)

### **Possibility of Room Relocation**

For the sake of efficient utilization of resources and to facilitate timely repairs to the rooms, the Hall Management reserves the right to relocate residents to other rooms within the Halls by normally serving the latter at least five days' notice in advance.

### **Hall Fees and Payment**

The lodging period for the Residential Year 2017/18 is from 25 Aug 2017 to 20 May 2018, both nights inclusive. The earliest check-in date is **25 Aug 2017 (Fri)** while the latest check-out date is **12 noon, 21 May 2018 (Mon)**.

Lodging Fees	1 <sup>st</sup> installment	2 <sup>nd</sup> installment	Total
2-person room in a 4-person unit	\$6,500.8	\$6,357.4	\$12,858.2
2-person room in a 5-person unit	\$6,160.8	\$6,024.9	\$12,185.7
3-person room in a 5-person unit	\$4,678.4	\$4,575.2	\$9,253.6

\* In addition to lodging fees, all residents need to pay Caution Money (\$1,000), Orientation Fee (\$300), Program Fee (\$100) and pre-loaded stored value (\$100) to the Student Card in the 1<sup>st</sup> installment.

Details of the hall fees are as follows:

- Hall fees paid are not refundable (except Caution Money) and transferrable.
- **Applicants should settle the first installment of hall fees on or before 16 Aug 2017.**
- The \$1,000 Caution Money is refundable to residents only after completion of the committed lodging period, less any restitution charges for damage or loss of properties and keys. For residents checking out during semester break, a \$100 administrative fee will be deducted from the Caution Money before refund.
- \$100 stored value will be added to resident's Student Card at the time of check-in to facilitate the immediate use of the air-conditioners and laundry machines.
- A \$100 Program Fee is collected on behalf of Hall Councils for their organization of hall life activities. **Please contact the respective Hall Council for any enquiries on Program Fee.**
- For freshmen and returning students, except exchange students, who have not resided in the Halls before, an Orientation Fee of \$300 will also be collected.

Please note the following important dates:

<b>Deadline</b>	<b>Details</b>
15 Nov 2017	Deadline for payment of second installment hall fees
28 Dec 2017	Latest check-out date for those who fail to settle the second installment

Successful applicants who fail to pay the Hall fee before deadline or check in within 7 days from the first day of the Hall offer period will result in recovery of Hall offer and will be deemed to have stayed in the Hall during the Hall offer period in their future Hall applications.

Students should keep good custody of the proof of their payment and be able to present it upon request. [Please click HERE for payment method.](#)

### **Check-in Procedures**

The earliest check-in date is **25 Aug 2017** (10am – 6pm). **No early check-in will be considered** since rooms will NOT be available earlier. [Please click HERE for check-in procedures.](#)

### **Hall Orientation Activities**

All new residents shall participate in the Hall orientation activities organized by individual Hall by late August. Details will be announced later.

### **Data Privacy**

All personal data kept and collected will only be used for processing applications, statistical analysis, contact information of Hall residents and their parents/guardian in case of emergency and such other purposes permissible under the Personal Data (Privacy) Ordinance. You have the right to access to or correct your personal data kept by the University by logging into the University Cyber Port System (BUniPort). [Please click HERE for information on the Privacy Policy of the University.](#)

### **Enquiry**

Office: Undergraduate Halls, Office of Student Affairs, Hong Kong Baptist University  
Address: Room G4, Undergraduate Halls, 5 Baptist University Road, Kowloon Tong, Kowloon  
Phone: (852) 3411 2602 Fax: (852) 3411 2757  
Email: [ughall@hkbu.edu.hk](mailto:ughall@hkbu.edu.hk) Website: <http://sa.hkbu.edu.hk/sas/>