General Information on Student Residence Application

(for Spring Semester Exchange Students)

You should read carefully and thoroughly the information below before submitting the Student Residence application. You should contact the Student Accommodation Section if any enquiries or clarifications are needed. Failure to comply with the Student Residence application procedures and to provide correct and complete information may lead to disqualification of Student Residence application or delay in the process of the Student Residence application.

Special Attention for 2025/26 Student Residence Application

You are requested to pay attention to and take into consideration of the following notes and make sure that you understand and agree with them before you submit your student residence application. No refund or any forms of compensation will be considered arising from such situations and arrangements below.

1. The Undergraduate Halls is undergoing major external wall repair and fixing works in 2025/26, during which scaffolding will be erected to cover the entire South Tower of the Undergraduate Halls and the South Tower will be closed. Nuisances such as noise, dust and smell will inevitably be caused.

2. The School of Continuing Education Tower and the School of Chinese Medicine Building are undergoing major external wall repair and fixing works in 2025/26, during which scaffolding will be erected to cover the two towers. Nuisances such as noise, dust and smell will inevitably be caused.

3. The construction of special schools at Renfrew Road is underway from 7 am to 7 pm from Mondays to Saturdays, except Sundays and public holidays. During the construction period, nuisances such as noise, dust and smell will inevitably be expected. Residents are advised to close windows of their rooms to alleviate nuisances as appropriate. Your continued understanding and patience will be greatly appreciated.

4. Residents who check out late from the Student Residence after their designated latest check-out date will be recorded **16 demerit points and disqualified for future student residence applications with immediate effect until graduation**. **A late check-out penalty of $600** will be charged per day after 12 noon/ 3 pm of each late check-out day until the check-out procedures are completed.

5. Students with special circumstances can apply for late check-out 2 weeks before the mass check-out (May 2026). The late check-out application result will be released 3 days before the mass check-out date. An **approved late check-out administrative fee of $200 per night** shall apply to all approved cases. A student can request for late check-out for **no more than 3 nights**.

6. **Visitation in the Village CARE will be suspended** on the Mass Check-out Date (May 2026) and the following 5 days.

By completing and submitting the Student Residence application, you acknowledge that:

1. you have read, understood, and agreed to the terms and conditions of the Student Residence application contained herein;
2. you agree to abide by the relevant rules of Student Residences including the Terms and Conditions, Rules and Residents' Code of the Village CARE, and any other rules that the University may prescribe and issue from time to time which it deems necessary for the management of Student Residences;
3. the rules referred to in 2 above may include safety and health measures aimed at protecting the University's community and all users of Student Residence services and residents.

1. Eligibility for the Student Residence

Full-time exchange undergraduate students will be accommodated in the University accommodation during their exchange studies. Please click HERE for the Housing Policy.

Students must possess a student status of "Normal Study" as defined by the Academic Registry during the stay in the University Accommodation. You may check your student status in BUniPort > Profile > Personal Particulars & Study Record. Students who cease to be classified as "Normal Study" (e.g. taking an internship or suspension of study) will no longer be eligible for student accommodation and will be required to check out of the student residence.

2. Student Residence and Residential Education

(Village CARE) Theme based Residential Education –Vision & Mission

The Village CARE comprises 4 Residential Colleges with the vision to offer the best learning experience for students in a residential setting, delivering transdisciplinary academic excellence in a caring, creative, and global culture.

Requirements for Residents in Residential Colleges

(1) Residents are required to attend at least one High Table Dinner each semester.

(2) Each College will organize activities aligned with its theme, and residents are required to participate.

The College Themes are:

College	Theme
College 1 (South Block, SVC)	Community Services Leadership
Lo Siu Tong College (West Block, WVC)	Arts and Culture
College 3 (East Block, EVC)	Sportsmanship and Wellness
College 4 (North Block, NVC)	Purpose-driven Innovative Business and Entrepreneurial Mindset

Village CARE Residential Education (Sem 2, 2025/26)

As part of the Residential Education programme of Village CARE, you are encouraged to enroll for the credit-bearing courses recommended by the College Masters and College Fellows for Semester 2, 2025/26. Successful applicants can complete the add/drop procedures online via BUniPort. Please refer to the table below for the course information:

College	Course Code	Course Title	Course Category
College 1	GTSU2056	People and the Environment	GE Course
Lo Siu Tong College	GTCU2067	Striving for Sustainable Peace through Cultural Activities and Creative Arts	
College 3	UCHL/GFHL1016	CrossFit: Cross-bridge of Fitness and Health	
College 3	UCHL/GFHL1026	Home-Based Exercises: A Family Experience	
College 3	UCHL/GFHL1027	Mind and Body Exercises: Stretching and Pilates	
College 3	UCHL/GFHL1045	When Traditional Tai Chi Meets Modern Health and Fitness	
College 3	UCHL/GFHL1025	Have a Field Day: Outdoor Team Games	
College 3	UCHL/GFHL1036	Table Tennis: A Brainy Workout	
College 3	UCHL/GFHL1037	Hand-eye Rally: Tennis, Taspony and Pickleball	
College 4	GTCU2015	Creativity and Madness	

Upon completion of their living learning experiences at Village CARE, students will:

- Demonstrate intrapersonal awareness, personal wellness & interpersonal lifestyle indicative of

whole person development;

- Actively pursue academic learning, both in depth and breadth, showing a capacity for independent lifelong learning;
- Actively and responsibly engage in the community – from Village CARE to the community, both local and global;
- Solve problems creatively and with critical thinking; and
- Be effective leaders and members in transdisciplinary and culturally diversified teams.

3. Application and Result Announcement

Event	Time	Channel
Submit online Student Residence application	20 Nov 12noon HKT – 27 Nov 23:59 HKT	HERE
Result announcement	Late December 2025	
Room Assignment announcement	Upon check-in	

4. Residential Period for Spring Semester in 2025/26

Spring Semester *8 Jan to 20 May 2026*
Exchange Students: *(check out by 12 noon or 3pm on 21 May 2026)*

Information on student residence application for exchange students is available HERE. The information provided in your student residence application must be correct and complete. Your submission of student residence application also implies that you agree to abide by the Terms and Conditions, Rules and Residents' Code of the Village CARE.

5. Preference on Room Type and Roommate

You can choose the following room types as your preference:

Village CARE

- 2-person Room in a 4-person Unit (Details are available HERE)
- Single Room in an apartment (Details are available HERE)

Please note the indication of College and room type in the application is an indication of preference only and residents **would NOT guarantee to be assigned to a particular College or room type**. There is no preference on roommate and roommates will be assigned by the management. The Management Office reserves the right on the final decision of allocation of Student Residence.

6. Possibility of Room Relocation

For the sake of efficient utilization of resources and to facilitate timely repairs to the rooms, the Management reserves the right to relocate residents to other rooms within the Student Residence by normally serving the latter at least five days' notice in advance.

7. Student Residence Fees and Payment (*Payment Period: 8 – 27 January)

Please refer to the HKBU International Office website HERE.

Lodging Fees for 2025/26 2nd Semester at Village CARE:

Lodging Fees	Exchange Students Spring Semester 2025/26
2-person room in a 4-person unit	$13,951.7
Single Room in an Apartment	$20,920.9

** In addition to lodging fees, all residents need to pay Caution Money ($1,000).*

Details of the Lodging Fees are as follows:

- All Village CARE residents will be charged a $400 Residential Programme Fee per Semester.
- Lodging Fees for Spring Semester Exchange students would be paid in one installment.
- Student Residence fees paid are not refundable (except Caution Money) nor transferrable even if the applicant withdraws study from HKBU. Successful applicants must settle the Student Residence fees during 8 – 27 January 2026. If the payment deadline is lapsed, your application will be cancelled automatically.
- Successful applicants must settle the lodging fee payment before the payment deadline. If the payment deadline is lapsed, the residence place offered to you will be recovered and you will need to check out accordingly.
- In addition to lodging fees, all residents need to pay Caution Money ($1,000) and other miscellaneous fees as appropriate.
- The $1,000 Caution Money is refundable to residents only after completion of the committed lodging period, less any restitution charges for damage or loss of properties and keys and late check-out. If a resident withdraws from the student residence before the last day of class of semesters or during semester break, a $100 administrative fee will be deducted from the Caution Money.

8. Miscellaneous Fees and Charges

Please click HERE for the List of Miscellaneous Fees and Charges.

Applicants for Village CARE should take note that, in addition to the in-room air-conditioning, other electricity consumption within their bedrooms and units/apartments (for the water heater, ventilation and the power socket) will be charged based on a user-pay principle.

9. Octopus Card for Air Conditioning and Laundry Service

Village CARE

Residents can charge up the **air conditioner, other utility payments in their room and laundry machines on E9/F (for East Block & South Block), N14/F (for North Block & West Block) or 2/F outside of the ACCM office** by **Octopus Card**.

Details of obtaining the Octopus Card is available HERE

10. Check-in Procedures

The earliest check-in date is **8 Jan 2026** (10am – 5:30pm). No early check-in will be considered since rooms will NOT be available earlier. In case you need to arrive Hong Kong earlier than **8 Jan 2026**, you are advised to plan ahead for your own accommodation. Please click HERE for check-in procedures.

You should complete the online Health Declaration Form and the In-room Item Confirmation within 2 days after check-in. Details will be sent to your HKBU email.

11. Parcels and Mails

The Student Accommodation Section is **not liable for any loss or damage in the mail and parcels delivered** to the Village CARE. Residents are responsible to collect the mail and parcels promptly. For details regarding the arrangement on the collection of mail and parcels, please refer to our webpage.

12. Works within or in the proximity to the Student Residence

You are informed and shall acknowledge that the University is almost constantly undertaking works to maintain, enhance and develop its campus and all its facilities, and these works may include but are not limited to construction, renovation, remedial works, repair and maintenance, improvement works or other similar works in whatsoever nature (the Works). These Works may be carried out within or in the proximity of the Undergraduate Halls and Village CARE. While the Estates Office will, as far as practicable, take reasonable measures to minimize the inconvenience and disturbance caused by the Works, you should acknowledge that total removal of such inconvenience and disturbance may not be possible, and they shall agree to waive irrevocably any claim for refund of hall fees, or any right to seek compensation for any loss or damage directly or indirectly arisen out of any inconvenience caused to or suffered or sustained by them as a result of the Works.

Your attention is hereby drawn to the following Work(s) during the Residential Year of 2025/26. You shall take this into consideration before submitting the application, accepting the student residence offer and paying the student residence fees:

- Façade Enhancement Project at Undergraduate Halls
- Façade Enhancement Project at School of Continuing Education Tower and School of Chinese Medicine Building
- Government Project at Renfrew Road – Construction of Special Schools

13. Arrangement on Special Circumstances

If there are uncontrollable circumstances and the University makes related announcements, like asking students not to come back, delaying the check-in date or evacuation of the Student Residence, refund of lodging fees, if justifiable, can be made at most on a pro rata basis. However, the above suggestion of a possibility of refund by no means constitute a guarantee. You should consider this when you decide on making lodging fees payment.

You may also note that under very special circumstances, the Management will need to relocate residents to other rooms / floors / residential facilities for various purposes, such as to accommodate urgent repairs and renovations, consolidation in low seasons, quarantine for health protection, etc. You are reminded to consider such possibilities before you accept our offer of residence place.

14. Data Privacy

All personal data collected and retained will be used for processing applications, statistical analysis, management of student residence including the enforcement of all its related rules, promotion of activities and notifications, contacting residents and their parents/guardian in case of emergency and such other purposes permissible under the Privacy Policy Statement and Personal Information Collection Statement of the University. Please click HERE for details. You have the right to access to or correct your personal data kept by the University by logging into the University Cyber Port System (BUniPort) and contacting the relevant Departmental Personal Data Privacy Manager.

15. Enquiry

Office: General Office of Student Accommodation Section (ACCM)

Address: Room 201, 2/F, the Jockey Club Campus of Creativity, 30 Renfrew Road, Kowloon Tong, Kowloon

Phone: (852) 3411 2600 Fax: (852) 3411 2757

Email: accm_ug@hkbu.edu.hk Website: https://sa.hkbu.edu.hk/en/accm