

General Information on Student Residence Application **(For Full-time UGC-funded Research Postgraduates)**

You should read carefully and thoroughly the information below before submitting the Student Residence application. You should contact the Student Accommodation Section if any enquiries or clarifications are needed. Failure to comply with the Student Residence application procedures and to provide correct and complete information may lead to disqualification of Student Residence application or delay in the process of the Student Residence application.

Special Attention for 2025/26 Student Residence Application

You are requested to pay attention to and take into consideration the following notes and make sure that you understand and agree with them before you submit your student residence application. No refund or any form of compensation will be considered arising from such situations and arrangements below.

1. The Undergraduate Halls is undergoing major external wall repair and fixing works in 2025/26, during which scaffolding will be erected to cover the entire South Tower of the Undergraduate Halls and the South Tower will be closed. Nuisances such as noise, dust and smell will inevitably be caused.
2. A **late check-out penalty of \$600** will be charged per day after the stipulated latest check-out time until the check-out procedures are completed.

By completing and submitting the Student Residence application, you acknowledge that:

1. you have read, understood, and agreed the terms and conditions of the Student Residence application contained herein;
2. agree to abide by the relevant rules of the Student Residence including the [Terms and Conditions, Hall Rules and Residents' Code of the Village CARE](#), and any other rules that the University may prescribe and issue from time to time which it deems necessary for the management of the Student Residence.
3. the rules referred to in 2 above may include safety and health measures aimed at protecting the University's community and all users of Student Residence services and their residents.

Eligibility for Student Residence

1. UGC-funded full-time local and non-local research postgraduate students who are awardees of the Hong Kong PhD Fellowship Scheme will be provided with University accommodation in their first and second year of studies if needed. No guarantee of University accommodation will be provided starting from the third year of their studies.
2. UGC-funded full-time local and non-local research postgraduate students will be accommodated in the University accommodation in their first year of studies if needed. No guarantee of University accommodation will be provided starting from the second year of their studies.

Please click [HERE](#) for Housing Policy of the University.

Student Residence and Residential Education

(Village CARE) Theme based Residential Education –Vision & Mission



The Village CARE comprises 4 Residential Colleges with the vision to offer the best learning experience for students in a residential setting, delivering transdisciplinary academic excellence in a caring, creative, and global culture.

Requirements for Residential Colleges:

- (1) Residents are required to attend at least one High Table Dinner each semester.
- (2) Each College will organize activities aligned with its theme, and residents are required to participate.
- (3) Residents' involvement, performance and attendance in College activities will be taken into consideration and affect their applications as returning students to the Student Residence in the future.

The College Themes are:

College	Theme
College 1 (South Block, SVC)	Community Services Leadership
Lo Siu Tong College (West Block, WVC)	Arts and Culture
College 3 (East Block, EVC)	Sportsmanship and Wellness
College 4 (North Block, NVC)	Purpose-driven Innovative Business and Entrepreneurial Mindset

Upon completion of their living learning experiences at Village CARE, students will:

- Demonstrate intrapersonal awareness, personal wellness & interpersonal lifestyle indicative of whole person development;
- Actively pursue academic learning, both in depth and breadth, showing a capacity for independent lifelong learning;
- Actively and responsibly engage in the community – from Village CARE to the community, both local and global;
- Solve problems creatively and with critical thinking; and
- Be effective leaders and members in transdisciplinary and culturally diversified teams.

Residential Period for 2025/26

Successful Student Residence applicants for 2025/26 will be offered Student Residence places from **22 Aug 2025 to 22 Jul 2026**, both nights inclusive. *Students are required to check out by 12 noon on 23 Jul 2026 subject to further arrangements by the management office, which will be announced no later than one month before the check-out date. Successful applicants will be deemed to have stayed in the Student Residence during the offer period. Re-admission is not automatic.*

Preference on Room Type and Roommate

- 1) Applicants need to rank your room type preferences carefully in the application.
- 2) Applicants may indicate your preferred roommate* in the application.
- 3) If an applicant and his/her preferred roommate is successful in the Student Residence application, they will be grouped together and share the same unit/apartment.
- 4) An applicant's roommate pairing request will **NOT** be successful, if:
 - i. his / her preferred roommate do not complete the application;
 - ii. his / her preferred roommate do not choose him / her or choose other applicants as preferred roommate;
- 5) For a successful applicant who does not have a preferred roommate, the University has the authority to pair up another successful applicant with him / her to share the room.
- 6) All rooms are allocated to successful applicants on a random basis by the management office.

Possibility of Room Relocation

To efficiently utilize resources and facilitate timely repairs to the rooms, the Management of Student Residence reserves the right to relocate a resident to another designated room in the student residence by giving advanced notification of at least one day (emergency cases excepted).

Room Change

Room assignment is for one residential year. In our residence community, residents are strongly encouraged to resolve their differences or conflicts with their roommates, flatmates or floormates by mutual respect, tolerance and communication. Therefore, residents are not allowed to change rooms during the residential year except by special request and with the approval of the College Masters.

Student Accommodation Fees and Payment (Subject to review and adjustment for 2025/26)

Student Accommodation Fees for students are to be paid in three installments and are NOT transferrable or refundable. Student Accommodation Fees for 2024/25 are listed below for reference:

Room Types	Lodging Fees (HK\$)
3 single rooms in a unit	72,661.5*
7 single rooms in an apartment with a shared pantry	78,490.5*

**In addition to lodging fees, all residents need to pay Caution Money (\$1,000) and other miscellaneous fees as appropriate.*

Details of the Lodging fees are as follows:

- Lodging fees paid are not refundable (except Caution Money) nor transferrable even if the applicant withdraws study from HKBU. Successful applicants must settle the first installment of Student Accommodation fees **by the payment deadline**. If the payment deadline is lapsed, your application will be cancelled automatically.
- The \$1,000 Caution Money is refundable to residents only after completion of the committed lodging period, less any restitution charges for damage or loss of properties and keys and late check-out. For residents checking out in the middle of the committed lodging period, a \$100 administrative fee will be deducted from the Caution Money before refund.
- All first-time residents will be charged a \$300 Orientation Fee.
- All Village CARE residents will be charged a \$400 Programme Fee per semester.

You should keep good custody of your payment proof and be able to present it upon request. Please click [HERE](#) for payment method.

You should settle all the fees charged by the Student Accommodation (e.g. student accommodation fee, restitution charges, penalties etc.) on time. If you have not settled any outstanding charges charged by the Student Accommodation Section by your final year of study, your graduation certificates may be withheld until all the outstanding

charges are settled.

Miscellaneous Fees and Charges

Please click [HERE](#) for the List of Miscellaneous Fees and Charges.

Octopus Card for Air Conditioning and Laundry Service

Residents can charge up the air conditioner, other utility payments in their room and laundry machines on 9/F (for East Block & South Block) or 14/F (for North Block & West Block) by Octopus Card.

Applicants for Village CARE should take note that, in addition to the in-room air-conditioning, other electricity consumption within their bedrooms and units/apartments will be charged based on a user pay principle.

Details of obtaining the Octopus Card is available [HERE](#).

Check-in Procedures

The check-in arrangement will be announced in due course. No early check-in will be considered.

Late Check-out Penalty

A late check-out penalty of \$600 will be charged per day after 12 noon of each late check-out day until the check-out procedures are completed.

Parcels and Mails

The Student Accommodation Section is **not liable for any loss or damage to the mail and parcels delivered** to Village CARE. Residents are responsible to collect the mail and parcels promptly. For details regarding the arrangement on the collection of mail and parcels, please refer to the webpage of [Village CARE](#).

Student Residence Orientation Activities

All new residents shall participate in the Student Residence orientation activities organized by Residential College. Details will be announced in due course.

Works within or in proximity to the Student Residence

You are informed and shall acknowledge that the University is almost constantly undertaking works to maintain, enhance and develop its campus and all its facilities, and these works may include but are not limited to construction, renovation, remedial works, repair and maintenance, improvement works or other similar works in whatsoever nature (the Works). These Works may be carried out within or in the proximity of the Village CARE. While the Estates Office will, as far as practicable, take reasonable measures to minimize the inconvenience and disturbance caused by the Works, you should acknowledge that total removal of such inconvenience and disturbance may

not be possible, and they shall agree to waive irrevocably any claim for refund of hall fees, or any right to seek compensation for any loss or damage directly or indirectly arisen out of any inconvenience caused to or suffered or sustained by them as a result of the Works.

Your attention is hereby drawn to the following Work(s) during the Residential Year of 2025/26. You shall take this into consideration before submitting the application, accepting the student residence offer and paying the student accommodation fees.

- Façade Enhancement Project at Undergraduate Halls
- Government Project at Renfrew Road – Construction of Special Schools

Arrangement on Special Circumstances

If there are uncontrollable circumstances and the University makes related announcements, like asking students not to come back, delaying the check-in date or evacuation of the Hostels, refund of lodging fees, if justifiable, can be made at most on a pro rata basis. However, the above suggestion of a possibility of refund by no means constitute a guarantee. You should consider this when you decide on lodging fees payment.

You may also note that under very special circumstances, the Management of Student Residence will need to relocate residents to other rooms / floors / residential facilities for various purposes, such as to accommodate urgent repairs and renovations, consolidation in low seasons, quarantine for health protection, etc. You are reminded to consider such possibilities before accepting our offer of residence place.

Data Privacy

All personal data collected and retained will be used for processing applications, statistical analysis, management of student residence including the enforcement of all related rules, promotion of activities and notifications, contacting residents and their parents/guardian in case of emergency and such other purposes permissible under the Privacy Policy Statement and Personal Information Collection Statement of the University. Please click [HERE](#) for details. You have the right to access to or correct your personal data kept by the University by logging into the University Cyber Port System (BUniPort) and contacting the relevant Departmental Personal Data Privacy Manager.

Enquiry

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