



LEADERSHIP QUALITIES CENTRE

High Table Dinner

TABLE MANNER ETIQUETTE REMINDERS



01
Table Setting



02
Table Manners



03
Dress Up



04
Reminders



01

Table Setting

Table Setting

Bread Plate and Knife

Salad Fork

Dinner Fork

Drinks

Dessert Spoon
Cake Fork

Soup Spoon

Dinner Knife



Remember to use the cutlery from outside to inside



02

Table Manner

Napkin
Drinks
Cutlery
Body Posture

Table Manner - Napkin

1. Fold the napkin in half and place it on your thigh with the crease towards you
2. Place your napkin on your chair when you are leaving your seat
3. Place your napkin on the table if you are leaving the venue and not going to return



Table Manner - Drinks

1. Hold at the end of the glass
2. For ladies, if your lipstick stick on the glass while you drink, please drink at the same spot every time



Table Manner - Dining

1. Bread: take a small amount out and spread the butter, remember not to cut the bread in the middle and spread the butter
2. Soup: Scope the soup against yourself
3. Main Course: cut one piece at a time
4. Dessert: use the spoon as the knife and use the fork to eat

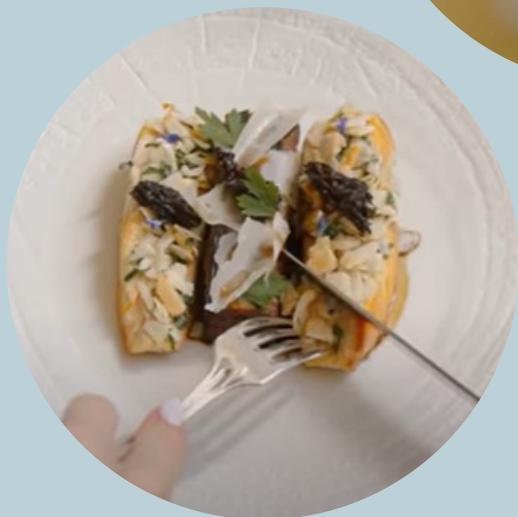


Table Manner - Dining



When you will return

Put the cutlery on the plate as an inverted V

When you finished

Put the cutlery together at 8 o'clock



Body Posture

1. Sit straight, remember not to sit at the back of the chair
2. Keep your elbow close to your body while you eat
3. Remember not to put your elbow on the desk



Reminders

1. Please respect others, especially when someone is talking
2. For a better experience at High Table Dinner, please be reminded to keep your phone silent and enjoy the dinner with our honorable alumni and friends





03

Dress Up

Dress Up

Please dress formally in a gown
You may wear a white shirt with black bottom
Ladies are also allowed to wear black dress
Gentlemen, please put on a tie
Please do not wear sneakers or sandals or flip flops



Gentlemen

Ladies





04

Reminders

Reminders

1. Students are advised to arrive on time for student registration. Should any students show up 15 minutes late for the event, LQC has the right to refuse students to enter the event and treat them as absentees.
2. Students should check the seating plan before entering the venue and take the seat as assigned.
3. Student MUST NOT take photos, videos or audio during the event.



A photograph of a table setting at dusk or night. In the foreground, there are several clear glassware items, including a large wine glass, a smaller glass, and a tumbler. To the left, a vase filled with purple flowers sits on a white napkin with a black and white patterned menu tucked under it. The background is dark with some blurred lights and foliage.

THE END

Thank you

LOOKING FORWARD TO MEET YOU AT THE HIGH TABLE DINNER