

General Information on Student Residence Application **(For 2025-26 Exchange students)**

You should read carefully and thoroughly the information below before submitting the Student Residence application. You should contact the Student Accommodation Section if any enquiries or clarifications are needed. Failure to comply with the Student Residence application procedures and to provide correct and complete information may lead to disqualification of Student Residence application or delay in the process of the Student Residence application.

Special Attention for 2025/26 Student Residence Application

You are requested to pay attention to and take into consideration of the following notes and make sure that you understand and agree with them before you submit your student residence application. No refund or any forms of compensation will be considered arising from such situations and arrangements below.

1. The Undergraduate Halls is undergoing major external wall repair and fixing works in 2025/26, during which scaffolding will be erected to cover the entire South Tower of the Undergraduate Halls and the South Tower will be closed. Nuisances such as noise, dust and smell will inevitably be caused.
2. The School of Continuing Education Tower and the School of Chinese Medicine Building are undergoing major external wall repair and fixing works in 2025/26, during which scaffolding will be erected to cover the two towers. Nuisances such as noise, dust and smell will inevitably be caused.
3. The construction of special schools at Renfrew Road is underway from 7 am to 7 pm from Mondays to Saturdays, except Sundays and public holidays. During the construction period, nuisances such as noise, dust and smell will inevitably be expected. Residents are advised to close windows of their rooms to alleviate nuisances as appropriate. Your continued understanding and patience will be greatly appreciated.
4. Residents who check out late from the Hostels after their designated latest check-out date will be recorded **16 demerit points and disqualified for future student residence applications with immediate effect until graduation.** A **late check-out penalty of \$600** will be charged per day after 12 noon/ 3 pm of each late check-out day until the check-out procedures are completed.
5. Students with special circumstances can apply for late check-out 2 weeks before the mass check-out (May 2026). The late check-out application result will be released 3 days before the mass check-out date. An **approved late check-out administrative fee of \$200 per night** shall apply to all approved cases. A student can request for late check-out for **no more than 3 nights**. (Applicable to full-year exchange students only)
6. **Visitation in the Undergraduate Halls and Village CARE will be suspended** on the Mass Check-out Date (May 2026) and the following 5 days.

By completing and submitting the Student Residence application, you acknowledge that:

1. you have read, understood, and agreed to the terms and conditions of the Student Residence application contained herein;
2. you agree to abide by the relevant rules of Student Residences including the Terms and Conditions, Rules and Residents' Code of the [Village CARE](#), and any other rules that the University may

prescribe and issue from time to time which it deems necessary for the management of Student Residences;

3. the rules referred to in 2 above may include safety and health measures aimed at protecting the University's community and all users of Student Residence services and residents.

1. Eligibility for Student Residence

Full-time exchange undergraduate students will be accommodated in the University accommodation during their exchange studies. [Please click HERE for the Housing Policy.](#)

Students must possess a student status of "Normal Study" as defined by the Academic Registry during the stay in the Student Hostels. You may check your student status in BUniPort > Profile > Personal Particulars & Study Record. Students who cease to be classified as "Normal Study" (e.g. taking an internship or suspension of study) will no longer be eligible for student accommodation and will be required to check out of the student hostels.

2. Student Residence and Residential Education

(Village CARE) Theme based Residential Education –Vision & Mission



The Village CARE comprises 4 Residential Colleges with the vision to offer the best learning experience for students in a residential setting, delivering transdisciplinary academic excellence in a caring, creative, and global culture.

Requirements for Residents in Residential Colleges

(1) Residents are required to attend at least one High Table Dinner each semester.

(2) Each College will organize activities aligned with its theme, and residents are required to participate.

The College Themes are:

College	Theme
College 1 (South Block, SVC)	Community Services Leadership
Lo Siu Tong College (West Block, WVC)	Arts and Culture
College 3 (East Block, EVC)	Sportsmanship and Wellness
College 4 (North Block, NVC)	Purpose-driven Innovative Business and Entrepreneurial Mindset

Upon completion of their living learning experiences at Village CARE, students will:

- Demonstrate intrapersonal awareness, personal wellness & interpersonal lifestyle indicative of whole person development;
- Actively pursue academic learning, both in depth and breadth, showing a capacity for independent lifelong learning;
- Actively and responsibly engage in the community – from Village CARE to the community, both local and global;
- Solve problems creatively and with critical thinking; and
- Be effective leaders and members in transdisciplinary and culturally diversified teams.

2. Miscellaneous Fees and Charges

Please click [HERE](#) for the List of Miscellaneous Fees and Charges.

Applicants for Village CARE should take note that, in addition to the in-room air-conditioning, other electricity consumption within their bedrooms and units/apartments (for the water heater, ventilation and the power socket) will be charged based on a user- pay principle.

3. Octopus Card for Air Conditioning and Laundry Service

Village CARE

Residents can charge up the **air conditioner, other utility payments in their room and laundry machines on E9/F (for East Block & South Block) or N14/F (for North Block & West Block)** by **Octopus Card**.

Details of obtaining the Octopus Card is available [HERE](#)

4. Residential Period in 2025/26

Full Year Exchange Students: 25 Aug 2025 to 20 May 2026 (check out by 12 noon or 3pm on 21 May 2026 subject to further arrangements by the Student Accommodation Office, which would be announced no later than one month before the check-out date).

Fall Semester Exchange Students: 25 Aug to 22 Dec 2025 (check out by 12 noon on 23 Dec 2025)

Information on student residence application for exchange students is available [HERE](#). The information provided in your student residence application must be correct and complete. Your submission of student residence application also implies that you agree to abide by the [Terms and Conditions, Rules and Residents' Code](#) of the Village CARE.

5. Preference on Room Type and Roommate

You can choose the following room types as your preference:

Village CARE

- 2-person Room in a 4-person Unit (Details are available [HERE](#))
- Single Room in an apartment (Details are available [HERE](#))

Please note the indication of College and room type in the application is an indication of preference only and residents would not guaranteed to be assigned to a particular College or room type. There is no preference on roommate and roommates will be assigned by the management. The Management Office reserves the right on the final decision of allocation of Student Residence.

6. Application and Result Announcement

Event	Time	Channel
Submit Online Student Residence Application	9 – 18 Jul 2025	HERE
Application Result Announcement*^	August 2025	
Room Assignment Announcement	Room Assignment shall be available before check in.	

7. Possibility of Room Relocation

For the sake of efficient utilization of resources and to facilitate timely repairs to the rooms, the Management of Student Residence reserves the right to relocate residents to other rooms within the Student Residence by normally serving the latter at least five days' notice in advance.

8. Student Residence Fees and Payment

Student Residence Fees for 2025/26 at Village CARE are as follows:

Lodging Fees	Fall Semester 2025	Full Year 2025/26
2-person room in a 4-person unit	\$12,588	\$28,218.1
Single Room in an Apartment	\$18,876	\$42,313.7

Details of the Student Accommodation are as follows:

- All Village CARE residents will be charged a \$400 Residential Programme Fee per Semester.
- Student Residence fees paid are not refundable (except Caution Money) nor transferrable even if the applicant withdraws study from HKBU. Successful applicants must settle the first installment of Student Residence fees during 29 Aug - 19 Sep 2025. If the payment deadline is lapsed, your application will be cancelled automatically.
- Successful applicants must settle the Student Residence payment before the payment deadline. If the payment deadline is lapsed, the residence place offered to you will be recovered and you will need to check out accordingly.

- In addition to lodging fees, all residents need to pay Caution Money (\$1,000) and other miscellaneous fees as appropriate.
- The \$1,000 Caution Money is refundable to residents only after check-out, less any restitution charges for damage or loss of properties and keys and late check-out penalty. For residents checking out during semester break or before the last day of class of the semester, a \$100 administrative fee will be deducted from the Caution Money before refund.

Please refer to the HKBU International Office website [HERE](#).

- Please note the following important dates:

Deadline	Details
19 Sep 2025	Deadline for payment of first installment student residence fees
Mid-Nov 2025	Deadline for payment of second installment student residence fees
23 Dec 2025	Latest check-out date for those who fail to settle the second installment

Successful applicants who fail to pay the Student Residence fees **in full amount** before the payment due date or check in within 7 days from the first day of the Student Residence offer period will result in cancellation of Student Residence offer and will be deemed to have stayed in the Hostels during the Student Residence offer period in their future Student Residence applications. The marks for Year of Residence, if any, will not be given in future student residence applications and the Student Residence fees paid, if any, will not be refunded.

You should keep good custody of your payment proof and be able to present it upon request. Please click [HERE](#) for payment method.

You should settle all the fees charged by the Student Accommodation Section (e.g. student residence fee, restitution charges, penalties etc.) on time. If you have not settled any outstanding charges charged by the Student Accommodation Section by your final year of study, your graduation certificates may be withheld until all the outstanding charges are settled.

9. Check-in Procedures

The earliest check-in date is **25 Aug 2025** (10 am – 6 pm). No early check-in will be considered since rooms will NOT be available earlier. The check-in arrangement shall be announced in due course.

You should complete the online Health Declaration Form and the In-room Item Confirmation within 2 days after check-in. Details will be sent to your HKBU email.

10. Parcels and Mails

The Student Accommodation Section is **not liable for any loss or damage in the mail and parcels delivered** to the Village CARE. Residents are responsible to collect the mail and parcels promptly. For details regarding the arrangement on the collection of mail and parcels, please refer to the webpage of [Village CARE](#).

11. Student Residence Orientation Activities

All new residents shall participate in the Student Residence orientation activities organized by individual Residential College. Details will be announced in due course.

12. Works within or in proximity to the Student Residence

You are informed that and shall acknowledge that the University is almost constantly undertaking works to maintain, enhance and develop its campus and all its facilities, and these works may include but are not limited to construction, renovation, remedial works, repair and maintenance, improvement works or other similar works in whatsoever nature (the Works). These Works may be carried out within or in proximity to the Undergraduate Halls and Village CARE. While the Estates Office will, as far as practicable, take reasonable measures to minimize the inconvenience and disturbance caused by the Works, you shall acknowledge that total removal of such inconvenience and disturbance may not be possible, and you shall agree to waive irrevocably any claim for refund of student residence fees, or any right to seek compensation for any loss or damage directly or indirectly arisen out of any inconvenience caused to or suffered or sustained by you as a result of the Works.

Your attention is hereby drawn to the following Work(s) during the Residential Year of 2025/26. You shall take this into consideration before submitting the application, accepting the student residence offer and paying the student residence fees:

- **Facade Enhancement Project at Undergraduate Halls**
- **Facade Enhancement Project at School of Continuing Education Tower and School of Chinese Medicine Building**
- **Government Project at Renfrew Road – Construction of Special Schools**

13. Arrangement on Special Circumstances

If there are uncontrollable circumstances and the University makes related announcements, like asking students not to come back, delaying the check-in date or evacuation of the Hostels, refund of student residence fees, if justifiable, can be made at most on a pro rata basis. However, the above suggestion of a possibility of refund by no means constitute a guarantee. You should consider this when you decide on making student residence fees payment.

You may also note that under very special circumstances, the Management of Student Residence will need to relocate residents to other rooms / floors / residential facilities for various purposes, such as to accommodate urgent repairs and renovations, consolidation in low seasons, quarantine for health protection, etc. You are reminded to consider such possibilities before you accept our offer of residence place.

14. Data Privacy

All personal data collected and retained will be used for processing applications, statistical analysis, management of student residences including the enforcement of all its related rules, promotion of activities and notifications, contacting residents and their parents/guardian in case of emergency and such other purposes permissible under the Privacy Policy Statement and Personal Information Collection Statement of the University. Please click [HERE](#) for details. You have the right to request access to or correct your personal data kept by the University by logging into the University Cyber Port System (BUniPort) and contacting the relevant Departmental Personal Data Privacy Manager.

15. **Enquiry**

Office: General Office of Student Accommodation Section (ACCM)

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Kowloon Tong, Kowloon

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