

Compensation on Loss or Damage to House's Properties

Residents are responsible for House's properties including those in rooms and common areas, and shall pay on demand for any damage or loss of the properties in accordance with the list of compensation on loss or damage as follows. If the loss or damage of a property in a double room is unable to be identified, both residents have to be held equally liable for the damage or loss. The University reserves the right to review and amend the charges from time to time.

No.	Items	Charges (HK\$ / Item)	No.	Items	Charges (HK\$ / Item)
A. Bedroom					
Bed Set			Other Furniture		
1	Bed frame (small / large)	1,820 / 2,280	20	Book case	3,110
2	Bed head board (small / large)	3,190 / 3,680	21	Round tea table	1,200
3	Bed pad (small / large)	140 / 220	22	Single-door TV cabinet / Glass top	3,600 / 400
4	Bed sheet (small / large)	60 / 80	23	Single drawer table	1,750
5	Bed skirt (small / large)	180 / 200	24	Luggage cabinet	3,120
6	Mattress (small / large)	2,510 / 3,140	Window		
7	Pillow	120	25	Window glass	500
8	Pillowcase	20	26	Window lock	150
Writing Desk Area			Door		
9	Writing desk	5,840	27	Main door / Door lock	According to the prevailing repairing cost
10	Book shelf	100	28	Security bar	100
11	Notice board	150	29	'Fire escape' signage	500
12	Swivel chair / Plastic chair	880 / 300	Miscellaneous		
13	Wooden chair	2,800	30	Rubbish bin	80
14	Chair cover	30	31	Clothes rack	350
Wardrobe			32	Clothes hanging rod	350
15	Wardrobe	According to the prevailing repairing cost	33	Plastic notice rack (large)	220
16	Wardrobe door	800	34	Plastic notice rack (small)	80
17	Wardrobe door handle	50	35	Picture (10/F & 11/F)	500
18	Wardrobe mirror (rooms 316 & 416 only)	200	36	Carpet on luggage cabinet	200
19	Hanger	20	37	Curtain with rail	1,500

No.	Items	Charges (HK\$ / Item)	No.	Items	Charges (HK\$ / Item)
B. Bathroom			D. Others		
1	Basin	According to the prevailing repairing cost	Minimum charge & Charge per additional unit		
2	Marble bathroom countertop		1	Deep cleaning - carpet	300 & 50 / sq. ft.
3	Wall-mounted mirror		Labour cost & Charge per additional unit		
4	Stainless steel tap	600	2	Replacement – carpet	360 & 80 / unit
5	Hanging mirror (rooms 216, 316 & 416)	740	3	Replacement – ceiling	360 & 80 / unit
6	Glass rack with shelves (room 216 only)	800	4	Repairing – furniture	360 & 50 / sq. ft.
7	Glass shelf (rooms 216, 316 & 416)	250	5	Repairing – wall	360 & 50 / sq. ft.
8	Wall-mounted lamp	600	E. Lift Lobby and Corridor		
9	Towel rack	400	1	Marble-surfaced table	1,950
10	Towel hook	70	2	Notice board	800
11	Toilet roll rack	300	3	Curtain with rail	1,500
12	Toilet board	580	4	Picture	500
13	Water closet with water tank	According to the prevailing repairing cost	5	Leather single-seater sofa (6/F & 7/F)	5,170
14	Shower head & tube / whole set		6	Fabric single-seater sofa (8/F & 11/F)	3,780
15	Shower cubicle		7	Standing lamp	720
16	Shower cubicle sliding door		8	Coffee table	1,400
C. Electrical Appliances & Accessories			9	Rubbish bin	1,110
1	Air-conditioner	According to the prevailing repairing cost	10	Plastic resin chair	720
2	Air-conditioner remote control	300	11	Plastic resin table	800
3	TV	4,790	12	Wooden side table	350
4	TV remote control	240	F. Student Common Room		
5	Air purifier (room series #08 - #16 only)	1,540	1	Curtain with rail	1,500
6	Bedside lamp	680	2	Window glass	500
7	Bedside lamp / lamp shade	550 / 220	3	Window lock	150
8	Writing desk lamp	380	4	Soap dispenser	300
9	Writing desk florescent tube	30	5	Sterilizing gel dispenser	400
10	Writing desk socket panel	1,440	6	Plastic resin chair	720
11	Electric water kettle	280	7	Plastic resin table (large / small)	800 / 600
12	Extension socket	180	G. Other Items		
13	LAN cable	30	According to the prevailing cost or repairing charge		
14	Electric switch	80			
15	Mini-refrigerator	1,670			
16	Telephone	500			
17	Water heater	6,600			

Miscellaneous Fees and Charges

Items	Charges (HK\$ / Item)	Notes
1. Caution Money		
Deposit against lost / damage of House properties or early termination of residence	3,000	--
2. Student Activity Fee	100	1
3. Administration Fees		
3.1 Fee for refund of paid fee, due to withdrawal of studies from the University before check-in	500	--
3.2 Each approved request to change bed within the same room (per head)	100	2
3.3 Each approved request to change to another room (per head)	100	3
3.4 Door or lock opening	50	4
4. Replacement Fees		
4.1 Room card	100	--
4.2 Writing desk drawer key / mail box key	50	5
5. Late Charges		
5.1 Penalty for late payment of House fees (per day)	100	--
5.2 Penalty for late check-out (per day)	300	--
5.3 Penalty for late room relocation surcharge	500	--
6. General Charges		
6.1 Charges for deep cleaning (Clauses 2.5 and 2.6 of House Rules)	500	--
6.2 Extra Cleaning Charges	100 per sq. inch	--
6.3 Blockage Clearance Charge	1,000 per order	--
6.4 Penalty for hanging of laundered items other than the specified locations (Clause 2.7 of House Rules)	500	--
6.5 Penalty for defacing of the surfaces of the House premises (Clause 2.8.2 of House Rules)	500	--
6.6 Penalty for possessing in the room alcoholic beverages (Clause 2.11.2 of House Rules)	500	--
6.7 Penalty for smoking in the House premises (Clause 2.12.2 of House Rules)	3,000	--
7. Laundry Facilities		
7.1 Clothes washing (50 minutes per cycle, detergent included)	15	--
7.2 Clothes drying (per 20 minutes / 30 minutes)	10 / 15	--

Notes:

1. Student Activity Fee
 - 1.1 Under any circumstances, paid student activity annual fee is neither refundable nor transferable.
 - 1.2 While many of the student activities are free-of-charge, additional fee may be required for some of the activities.
2. Change of bed within the same room:
 - 2.1 First-time application for changing of bed within the same room is free-of-charge, however, HK\$100 will be charged for those successful applicants who submit further application(s).
 - 2.2 Application is subject to approval by NTTIH management. Please send the application via email at santtsr@hkbu.edu.hk.
3. Change of room:
 - 3.1 HK\$100 will be charged for successful applicants.
 - 3.2 Application is subject to approval by NTTIH management. Please send the application via email at santtsr@hkbu.edu.hk.
4. Please contact the reception for door opening.
5. Key(s) will be re-issued to a resident within 2 days after receiving his/her application for key replacement.