

Student Residence Operation Committee 2023-24

1st Meeting Held at 10:30a.m., 16 October 2023

in G9, Undergraduate Halls

MINUTES

Members Present: Ms Verona LAU, Assistant Director of Student Affairs (Chairperson)
Prof. Henry FOCK, Director of Student Affairs (ex-officio)
Dr Ava LAU, Resident Master of S.R. Zhou Hall
Dr Patrick YUE, Resident Master of C.N. Yang Hall
Mr Raymond LI, Representative of Estates Office
Mr CHAN Kwok Ho, Student Housing Manager
Mr Brandon TSE, Resident Community Officer of Y.P. Cai Hall
Mr Donald CHU, Resident Community Officer of C.N. Yang Hall
Mr Cliff WONG, Resident Community Officer of S.R. Zhou Hall
Miss Wincy TSE, Resident Community Officer of C.L. Soong Hall
Mr LEE Ho Tong, officer of Hall Council of Y.P. Cai Hall
Miss SIN Wing Yan, officer of Hall Council of C.N. Yang Hall

In Attendance: Ms Veronica YICK, staff member of Office of Information Technology
Mr Chris CHAN, Senior Student Housing Officer
Mr Jacky LAW, Senior Student Housing Officer (Secretary)
Miss CHAN Keng Fei, Organizing Committee of C.L. Soong Hall

Apology: Mr LAU Ka Ho, officer of Hall Council of Y.P. Cai Hall
Mr FU Kai Yeung, officer of Hall Council of C.N. Yang Hall
Mr LAI Man Chiu, officer of Hall Council of S.R. Zhou Hall
Mr LAW Ting Yiu, officer of Hall Council of S.R. Zhou Hall
Miss LAM Hau Yi, Acting President of Students' Union

ACTION

The Chairperson welcomed all members and called the 1st SROC meeting of 2023/24 to order.

I Confirmation of Minutes of Last Meeting

1. Minutes of the 2nd SROC meeting held on 13 March 2023 was confirmed without any amendment.

II Matters Arising From Minutes of Previous Meeting (SROC-23/24-1-I/01)

2. Members were briefed on the report of *SROC-23/24-1-I/01* without any comment.

III Information / Reports

Report of discussions in HFCG meeting held on 4 October 2023 (SROC-23/24-1-R/01)

3. Members noted the report from the HFCG meeting. **ACTION**
4. It was further reminded that the Hall Councils had to tidy up the Hall Council offices and remove the items which were no longer needed. Hall Councils could approach G4 Office if rubbish bags were needed. Hall Councils
5. It was mentioned that relevant information of the vending machine had been provided to the HFCG members and the feedback would be consolidated by 18 October 2023. Hall Management would review the matters of vending machines with the feedback collected. Hall Admin
6. A member shared that the MSW charging would be effective from 1 April 2024 as announced by the Government. The Estates Office (EO) was planning the overall arrangements. EO would share more details with the Hall before December 2023. It was expected that a transitional period would be accepted for users to be familiar with the operation after the effective date. Hall Admin and Estates Office

Update on the installation of CCTVs in the public areas of the residential floors in the Undergraduate Halls. (SROC-23/24-1-R/02)

7. Members were briefed about the progress update on the subject matter.
8. The Chairperson raised that the CCTV installation of the North Tower would be deferred due to the external wall renovation of the Undergraduate Halls in summer 2024.

A member replied that it was preferable to complete the CCTV installation of South and North Tower in one go to reduce the project cost and the nuisance to residents. EO would coordinate with the appointed vendor earlier to provide the work programme and discuss it with the Hall Management to minimise the disturbance to residents and admission arrangements.

IV

Discussions

Membership of HT representatives in Hall Facilities Consultative Group (HFCG) (SROC-23/24-1-D/01)

9. Members ratified the membership of HT representatives in the consultative group.
10. The Chairperson suggested that the membership of HT representatives in HFCG could be circulated among the SROC members to approve before the first meeting of HFCG.

V

AOB**ACTION**

- Update on the repair works of external walls at the Undergraduate Halls
11. The Alterations, Additions, Repairs and Improvements (AA&I) project on the external wall repair at the Undergraduate Halls had been supported by the Government. Official approval was subject to confirmation.
 12. Since the scale of the repair works was large and it would be divided into two phases:
 - i) One Tower would be started from late May 2024 to March 2025.
 - ii) Another Tower would be started from late May 2025 to March 2026.
 13. EO would update regularly and coordinate with the Hall Management to maintain a smooth arrangement and minimise the disturbance to the Hall.

Update on the repair works after the typhoon signal no.8 and the Black Rainstorm Warning

14. A member enquired the repair works on the problem of water leakage in the Hall.
15. Taking the experience in the recent extreme weather conditions, EO was preparing a proposal on the measures towards the extreme weather so as to minimise the damage in the Hall and the University Campus. There were three aspects to be considered in the proposal:
 - i) Repair the water leakage point
 - ii) Use water-stop boards
 - iii) Strengthen the precautionary measures

Estates Office

The proposed measures for the Hall areas would be provided to Hall Management when it was completed.

16. A few members expressed that there was water leakage in the multi-purpose room 114, N218 and in some student bedrooms. The Secretary would consolidate the affected bedrooms and public areas from RCOs for EO to fix any water leakage during the period of the external wall repair project.

Secretary

Update on the inspection of concrete canopies and air-conditioner platforms

17. A member enquired if any update on the repair works of the concrete canopy in the hall.
18. It was replied that the repair/replacement works of the canopies and the air-conditioner platforms would be handled during the period of the external wall repair project as well.

VI Adjournment of meeting

ACTION

19. The meeting was adjourned at 10:59 am.

Confirmed by:

Approved by:

Secretary,
Mr Jacky Law

Chairperson,
Ms Verona Lau