

**HONG KONG BAPTIST UNIVERSITY
OFFICE OF STUDENT AFFAIRS
RESIDENCE LIFE COMMITTEE 2024-25**

Minutes of the 1st Meeting of the Residence Life Committee 2024-25 held at 2:30 pm on 28 October 2024 (Monday) in Room 114 of the Undergraduate Halls.

- Members Present** : Prof. Henry FOCK, Director of Student Affairs (Chairperson)
Ms Verona LAU, Assistant Director of Student Affairs
Dr Ava LAU, Resident Master of SR Zhou Hall
Dr Gray HO, Resident Master of CL Soong Hall
Dr Patrick YUE, Resident Master of CN Yang Hall
Prof. Yiu Ming CHEUNG, Resident Master of YP Cai Hall
Mr CHAN Ka Wai, Student Representative of CN Yang Hall
Miss TSANG Yuk Ting, Student Representative of CL Soong Hall
Miss POON Ching Yee, Student Representative of YP Cai Hall
Miss MAK Yi Lam, Student Senator
- Secretary (Non-Member)** : Ms Gladys LAU, Assistant Student Housing Manager
- In Attendance** : Mr Christopher CHAN, Student Housing Manager
Mr Cliff WONG, Senior Resident Life Officer of SR Zhou Hall
Miss Wincy TSE, Senior Resident Life Officer of CL Soong Hall
Mr Arthur CHANG, Resident Life Officer of CN Yang Hall
Miss NG Wai Ling, Hall Tutor of CN Yang Hall
Miss CHAN Ka Wai, Hall Tutor of CL Soong Hall
Miss CHAN Nok Yin, Hall Tutor of YP Cai Hall
- Absence with apologies** : Miss LEUNG Hoi Kiu, Hall Tutor of SR Zhou Hall
Miss KO Laam, Student Representative of SR Zhou Hall

Action

The Chairperson welcomed new student members and called the meeting to order.

Item A. Confirmation of minutes of the last meeting held on 28 March 2024 (RLC-23/24-2-M/01)

1. The minutes of the RLC meeting held on 28 March 2024 were confirmed without amendment.

Item B. Matters arising from minutes of the last meeting held on 28 March 2024 (RLC-24/25-1-I/01)

2. Members noted that the matters arising regarding the election of student members to RLC/RLCG and the pilot pairing scheme had been included in the reporting paper and the discussion paper respectively.

Item C1. Report on 2023/24 Hall Programmes/Activities (RLC-24/25-1-R/01)

3. Members were briefed on the report on the Hall Life Education Programmes in

2023/24. It was noted that the various programmes were provided in UGHs focused on 6 intended learning outcomes (ILOs). The total number of participants in 2023/24 was satisfactory. Members noted the report with no comments.

Item C2. Report on 2024/25 UGH Application Status (RLC-24/25-1-R/02)

4. Members were briefed on the report on the Hall Admission Quota 2024/25. As of 30 September 2024, while the North Tower was closed for maintenance, the South Tower of Undergraduate Halls was operated at full capacity. The total bed space provided maintained at 885. It was noted that the percentage of bedspace allocated to non-local students in 2024/25, Semester 1 was higher than previous years due to the increase in year 1 non-local students. However, as the full operation of Village CARE in the Semester 2 of 2024/25, the total number of hall places provided would be increased. A more balanced student mix could be anticipated. Members noted the report with no comments.

Item C3. Report from the Residence Life Consultative Group (RLC-24/25-1-R/03)

5. The Chairperson of the Residence Life Consultative Group reported members' discussion during its meeting on 10 October 2024. It was highlighted that members discussed and agreed on the updated "Intended Learning Outcomes" (ILOs) (5As). The new ILOs would be more consolidated and aligned with the objectives of UGH.
6. In the Residence Life Consultative Group meeting, positive feedback was received from members regarding the mass check-out arrangements in 2023/24. It was suggested that the check-out dates for returning students be set after that of the freshmen in 2024/25. The check-out date, time and location of UGH and Village CARE should also be separated to prevent any overlap or congestion among checking-out students.

Item C4. Elected Student Members of Committees and Consultative Groups Governing UGH (RLC-24/25-1-R/04)

7. Members were briefed on the implementation details of the student members elections for Committees and Consultative Groups of UGH and the election results. Members noted that a by-election would be conducted in the second semester for filling the vacancy of student member in the Residence Life Consultative Group (RLCG) in S. R. Zhou Hall because the elected student withdrew from the University after election exercise.

Item D1. Enhancement on Local and Non-local Pairing Pilot Scheme (RLC-24/25-1-D/01)

8. Members were briefed on the proposed enhancement on local and non-local pairing scheme in 2024/25. Given the positive feedback reflected from the application number and the views towards the scheme as collected via a survey from scheme participants, members were advised that the pilot scheme would become a regular scheme.
9. It was highlighted that the paired students who were admitted under the

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| Scheme were required to attend specific integration activities. To ensure that the paired students would stay with their roommates throughout the residential year and no abuse of the scheme, Hall management would pay regular visits to the paired residents and room change is not allowed for them under general circumstances. | Hall Management |
| 10. As for the quota for the Scheme, it was proposed to increase to at least 50-70 pairs in the 2025/26 Residential Year, with the final quota potentially rising further based on the number of applications received. The Chairman advised that the Hall Management would conduct a survey open to all UG students to gauge students' interest in the Scheme and to reassess the quota accordingly. | Hall Management |
| 11. In response to a student member's concerns about potential conflicts among students from various nationalities, the Chairman explained that with the increasing number of non-local students in the University in the coming years, the Scheme would serve as an excellent opportunity for cross-cultural experience and foster campus internationalisation. Students were encouraged to offer suggestions on how to enhance the Pairing Scheme for the 2025/26 academic year. | |
| 12. Members approved the proposal which would be effective from 2025/26 Residential Year. | |

Item D2. Revision on Hall Rules regarding Alcohol Consumption and Possession (RLC-24/25-1-D/02)

13. Members were briefed on the proposed revision on Hall rules regarding no consumption and possession of alcoholic beverages with the following exemptions:
- i. All alcoholic beverages shall be prohibited in the Halls, except for wine appreciation activities as students' learning experience with the presence of at least one full-time academic/administrative staff of HKBU.
 - ii. Residents with valid reasons and supporting documents may also apply for special approval to be reviewed and considered by the respective Resident Masters.
14. Members approved the proposal with no comments.

Item D3. Revision on GPA Requirements for Student Residence Admissions (RLC-24/25-1-D/03)

15. Members were briefed on the proposed changes to the GPA requirements for Student Residence Admissions. Members considered the proposed adjustments reasonable and approved the proposed GPA requirements which shall be adopted with effect from the Student Residence Application for 2025/26 Residential Year:
- i. Students who obtained **a semester GPA below 1.67** in the immediate past semester:
 - a. For students who have checked in, they will be asked to check out from the Student Residence.

- b. For students who have not yet checked in, their student residence offer will be revoked.
 - c. Students with special circumstances may appeal on the decision by submitting a written appeal stating the justifications to the respective Resident Masters.
- ii. Students who obtained **a semester GPA of 1.67 – 1.99:**
 - a. Academic performance alert letters will be issued to respective students to remind them to strike a balance between extra-curricular activities and academic studies.
 - iii. The proposed GPA requirements will be applied to all residents.
 - iv. For students with special circumstances, the Resident Masters reserve the final decision on the termination of their residency.
16. The Chairperson reiterated that the proposed minimum GPA requirements were merely a baseline for students to graduate. According to the summary of GPA distribution of residents in the second semester of 2023/24, the percentage of UGH residents who had a semester GPA below 2.00 was higher than that of the general UG student population. The revision of the GPA requirement aims to emphasize the importance of academic performance among students.

Item E. A.O.B.

17. There was no other business raised.

Item F. Date and time of next meeting

18. The date of the next meeting would be confirmed.

Item G. Adjournment of meeting

19. The Chairperson confirmed with all members that there was no other business to discuss and adjourned the meeting at 3:40 p.m.

Prepared by:

Approved by:

Ms. Gladys LAU
Secretary

Prof. Henry FOCK
Chairperson