

## List of Miscellaneous Fees and Charges (Undergraduate Halls)

<b>A) CAUTION MONEY</b>	HK\$
i) Deposit against loss/damage of student residence properties	1,000 <small>(included in student accommodation fees)</small>
ii) Termination of residence before the last day of class of Semesters	100
iii) Termination of residence during semester break	100
<b>B) ADMINISTRATIVE FEE</b>	
i) Each approved request for bed swapping within the same room	Free
ii) Each approved request for bed swapping to another room (per head) * <i>Application is only accepted within the stated period</i>	100
iii) Door or lock opening	20
iv) Approved change in Summer Residence package (per change)	100
v) Claiming back item(s) left in common areas (per batch)	100
vi) Claiming back personal belongings after checking out (per batch)	200
vii) Approved early check-in (per night)	200
viii) Approved Guest Pass (per guest per night)	100
<b>C) AIR-CONDITIONING CHARGES</b>	
- Per kWh	1.4
<b>D) LAUNDRY MACHINE CHARGES</b>	
i) Washer (per cycle)	5.4
ii) Dryer (per 10 minutes)	2.0
<b>E) BICYCLE PARKING</b>	
i) Deposit for bicycle parking permit	100
ii) Loss of bicycle parking permit	100
iii) Unlocking / Claiming back an unauthorized parked bicycle	100
<b>F) LATE CHARGES</b>	
i) Approved late payment of student accommodation fees	300
ii) Approved late check-out per night	200
iii) Late check-out penalty per night	600
iv) Late room relocation surcharge	500
v) Approved late application for Summer Residence	100
vii) Late leave penalty of Guest Pass System	100
<b>G) LUGGAGE STORAGE CHARGES</b> <i>(For non-local non-final year residents in summer only)</i>	
i) Luggage storage fee (per piece, up to 4 pieces)	180
ii) Deposit for luggage storage box (per piece, up to 4 pieces)	180
iii) Additional storage or retrieval of luggage	100
iv) Penalty for violation of storage guidelines (per piece)	100

## Restitution Charges for In-room Damage/Losses/Left Behind Items

A resident will be charged for damaged or lost properties (normal wear and tear excepted). **Any items left behind may be disposed of at the prevailing charge without notice.** Charges that could not be associated to a particular resident will be divided equally among all residents in the room. Charges listed below, while not meant to be exhaustive, help to illustrate the charges incurred for the repair or replacement of the damaged or lost items. The University reserves the right to revise those charges from time to time as it deems fit. Revised charges will be announced to the residents.

### CHARGES OF DIFFERENT ITEMS (Per Piece)

No.	Items	Charges (HK\$)	No.	Items	Charges (HK\$)
<b>I Bedroom Furniture &amp; Fittings 睡房傢俱及裝置</b>			<b>Miscellaneous 其他</b>		
	<b>Bed Set 牀</b>		39	Electric Switches 電掣	100
1	Drawer 抽屜	300	40	Electrical Socket Outlet 電插座	100
2	Mattress 牀墊	500	<b>III Safety Fittings 安全裝置</b>		
3	Bed Plank (per piece) 牀板(每塊)	300	41	Smoke Detector 煙霧器	800
4	#3 Wooden Tray Holder 木製掛架 (For bed B & C only)	300	42	Sprinkler 灑水器	4,200
5	#3 Bed Side Plastic Tag 牀位膠牌	10	<b>IV Washroom Fittings 洗手間裝置</b>		
<b>Desk Set 書桌</b>			<b>Washroom 洗手間</b>		
6	Drawer Pedestal 直立式三桶抽屜	600	43	Door Lock 門鎖	150
7	Overhead Shelf 懸架	300	44	Rubbish Bin 垃圾桶	40
8	Cork Board 水松板	150	45	Mirror 鏡	1,000
9	#3 Overhead Shock Absorption Cushion 防撞橡膠條 (For bed A only)	220	46	Water Tap 水龍頭	1,000
10	#3 Bed Side Plastic Tag 牀位膠牌	10	47	Wash Basin 洗手盆	800
<b>Closet 衣櫃</b>			48	Toiletset Rack 梳洗用品架	300
11	Door 櫃門	200	49	Hook Rack 掛鈎架	50
12	Door Handle 櫃門拉手	50	50	Fluorescent Light 光管	50
13	Stainless Steel Bar 不銹鋼橫槓	30	51	Light Cover 燈罩	100
14	Drawer 抽屜	200	<b>Shower Cubicle 浴室</b>		
15	Mirror 鏡	200	52	Door Lock 門鎖	80
16	#3 Bed Side Plastic Tag 牀位膠牌	10	53	Electric Boiler 電熱水爐	4,000
<b>Window 窗</b>			54	Shower Head 花灑頭	120
17	Glass (per piece) 玻璃(每塊)	200	55	Shower Head Holder 花灑頭固定器	120
18	Lock 鎖	50	56	Porcelain Tray 淋浴用品架	300
19	Curtain* 窗簾* *Damage or stain 損壞或污漬	400	57	Ware Hook 衣物掛鈎	50
<b>Miscellaneous 其他</b>			58	Ventilation Fan 抽氣扇	250
20	Chair 椅子	400	59	Window Glass(per piece) 玻璃窗(每塊)	200
21	Rubbish Bin (2 Bed Rm)/(3 Bed Rm) 垃圾桶(二人房)/(三人房)	40 / 75	60	Window Lock 窗鎖	50
22	Graffiti/Mark/Scratch/Damage to Wall/Ceiling/Door/Floor Tile (per sq. Inch) 塗污或損毀牆壁/天花/門/地板 (每方寸)	100	61	Fluorescent Light 光管	50
23	Main Door Lock 大門門鎖	3,000	62	Light Cover 燈罩	100
24	Dead Bolt of Door Lock 門栓	100	<b>Toilet Cubicle 廁所</b>		
26	Main Door Plate 大門門牌	300	63	Door Lock 門鎖	80
27	Main Door Formica Cover 大門防火板面	2,500	64	Toilet Board 廁板	200
28	#2 Overhead Wire above Bed 牀頂威也線	100	65	Toilet Bowl 坐廁	1200
29	#2 Clothes Hanging Rod 掛衣杆	1800	66	Tissue Holder 廁紙座	200
30	#2 Tag on Hanging Bar 掛衣杆膠牌	10	67	Ventilation Fan 抽氣扇	250
<b>II Electrical Fittings 電力裝置</b>			68	Window Glass(per piece) 玻璃窗(每塊)	200
<b>Mini Fridge 雪櫃</b>			69	Window Lock 窗鎖	50
31	Mini fridge 雪櫃	1,200	70	Fluorescent Light 光管	50
32	Power Extension Cord 電線拖板	100	71	Light Cover 燈罩	100
<b>Ceiling Light 天花光管</b>			<b>V Keys 鎖匙</b>		
33	Fluorescent Light 光管	50	72	Washroom Key 洗手間鎖匙	100
34	Light Cover 燈罩	100	73	Mailbox Key 郵箱鎖匙	30
<b>Desktop Light 書桌光管</b>			74	Door Key Card 門匙卡	50
35	Fluorescent Light 光管	50	<b>VI Left Behind Items 剩下物品</b>		
36	Light Diffuser 燈罩	100	75	Rubbish Left Behind 剩下垃圾	100 per garbage bag
<b>Air-Conditioner 冷氣/空調</b>			76	Late Room Relocation Surcharge	500
37	Air-Conditioner 冷氣機	4,000 / 6,000	# 1-For Room 25 only 25號室適用		
38	#1,3 Air-Conditioner Remote Control 冷氣機遙控	450	# 2-For 2-bed Room Only 二人房適用		
			# 3-For 3-bed Room Only 三人房適用		

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(Village CARE)**

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<b>C) IN ROOM UTILITIES CHARGES (AIR CONDITIONING, WATER HEATER, VENTILATION FAN &amp; POWER SOCKET)</b>	
- Per kWh	1.4
<b>D) LAUNDRY MACHINE CHARGES</b>	
i) Washer (per cycle)	5.4
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